

**Application for Licence  
to Construct Water Control Works**

FORM 1: Revised: July 14, 2009



Applicant Name (s) \_\_\_\_\_  
 Company Name \_\_\_\_\_ Telephone No. \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ Postal Code \_\_\_\_\_ Cell Phone No. \_\_\_\_\_  
 Location of Residence \_\_\_\_\_ Fax No. \_\_\_\_\_ E-mail \_\_\_\_\_

**A. DEFINITIONS**

1) Pursuant to *The Water Rights Act*: **WATER CONTROL WORKS** are defined as any dyke, dam, surface or subsurface drain, drainage, improved natural waterway, canal, tunnel, bridge, culvert, borehole or contrivance for carrying or conducting water that (a) temporarily or permanently alters or may alter the flow or level of water, including but not limited to water in a water body, by any means, including drainage, or (b) changes or may change the location or direction of flow of water, including but not limited to water in a water body, by any means, including drainage.

2) **MINOR WATER CONTROL WORKS** (as defined by policy) are those works that meet the following criteria:

Respecting drainage, minor water control works:

- Are constructed solely on lands owned or controlled by the applicant without negative impact to other lands.
- Meet industry accepted engineering and construction standards.
- Involve excavation of organic soils only and do not lower water levels more than 30 cm (1 foot) below natural ground level.
- Are proven acceptable to municipal or provincial governments if water control works affect the location or flow of water on municipal or provincial property.
- Are proven acceptable to the landowner of lands on which they are constructed if applicant does not own the land.
- Do not occur in naturally vegetated riparian areas.
- Do not occur on Class 6 and 7 soils as defined by Canada Land Inventory (CLI) Soil Capability for Agriculture (1965).
- Do not alter the natural state of seasonal, semi-permanent or permanent marshes (Classes III, IV, V – Stewart and Kantrud marsh classification system).

Respecting dams, minor water control works:

- Are constructed solely on lands owned or controlled by the applicant without negative impact to other lands.
- Meet industry accepted engineering and construction standards.
- Are located within artificially constructed drainage channels.
- Are less than 1.5 meters in height and do not raise the spill elevation of a wetland above natural ground level.

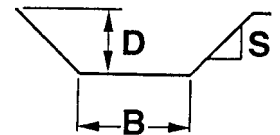
Respecting infrastructure installations, minor water control works:

- Are constructed solely on lands owned or controlled by the applicant without negative impact to other lands.
- Do not alter the natural state of seasonal, semi-permanent or permanent wetlands (Classes III, IV, V – Stewart and Kantrud marsh classification system).
- Meet industry accepted engineering and construction standards.
- Do not change the hydraulic capacity of the structure by more than 15%.
- Includes replacement of culverts at the same location and elevation as the previous culvert.

**B. PHOTO/SKETCH/PLANS/DRAWING**

All Water Rights Act license applications for construction of WATER CONTROL WORKS must include a photo, sketch, plan and/or drawing that incorporates:

- 1) Location of effected water bodies, maximum depths, approximate sizes, complete or partial drainage
- 2) Proposed drain location, length, depth (D), bottom width (B), and side slopes (S)
- 3) A topographic survey, if the magnitude of the project results in a request for survey information by Water Stewardship staff
- 4) Location of designated spoil sites
- 5) Flow direction of nearby watercourses
- 6) Description and location of proposed control structures and operation schedule (if applicable)
- 7) Road and culvert locations (including culvert sizes)
- 8) Legal descriptions and landowner names of surrounding/affected lands
- 9) North arrow
- 10) Industry accepted engineering and construction standards



For dam projects, except those that meet the definition of minor water control works, a copy of design drawings and decommissioning plan designed by a professional engineer registered to practice in Manitoba. Dams that have the capacity of less than 50 cubic decameters (40 acre feet) must be constructed to industry accepted engineering and construction standards but may be subject to less stringent reporting standards. Please contact either of the Manitoba Water Stewardship offices listed below for further details.

**C. LOCATION of Works:**

- 1) Municipality/Parish \_\_\_\_\_ 2) Conservation District (if applicable) \_\_\_\_\_
- 3) Location of water control works (include ¼ section, township and range, river lots, sub-division, or other legal description)

<b>LEGAL SUBDIVISION</b>	<b>QUARTER</b>	<b>SECTION</b>	<b>TOWNSHIP</b>	<b>RANGE</b>	<b>E/W</b>	<b>LOT</b>	<b>BLOCK</b>	<b>PLAN</b>

Or otherwise described as \_\_\_\_\_

- 4) Identify water body, natural waterway, or drain that water flows into (if known) \_\_\_\_\_

**D. DESCRIPTION of Works:**

- 1) Describe your proposal and its purpose (Please include any methods to control outflow):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- 2) Does the proposed project meet the definition of minor water control works?     Yes                       No  
 (See definition section A)
- 3) Is a bio-security plan in place for the subject property?                       Yes                       No
- 4) Will drainage/lowering of a slough, pond or lake be undertaken?                       Yes                       No  
 a. If yes, please indicate the following:  
 What is the total estimated area of water?                      \_\_\_\_\_ Acres                      \_\_\_\_\_ Hectares
- 5) Has a survey been completed for these works?                       Yes                       No  
 a. If yes, please attach a copy to this application
- 6) Provide details on sediment and erosion control plan(s). \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**E. LANDOWNER Approvals:**

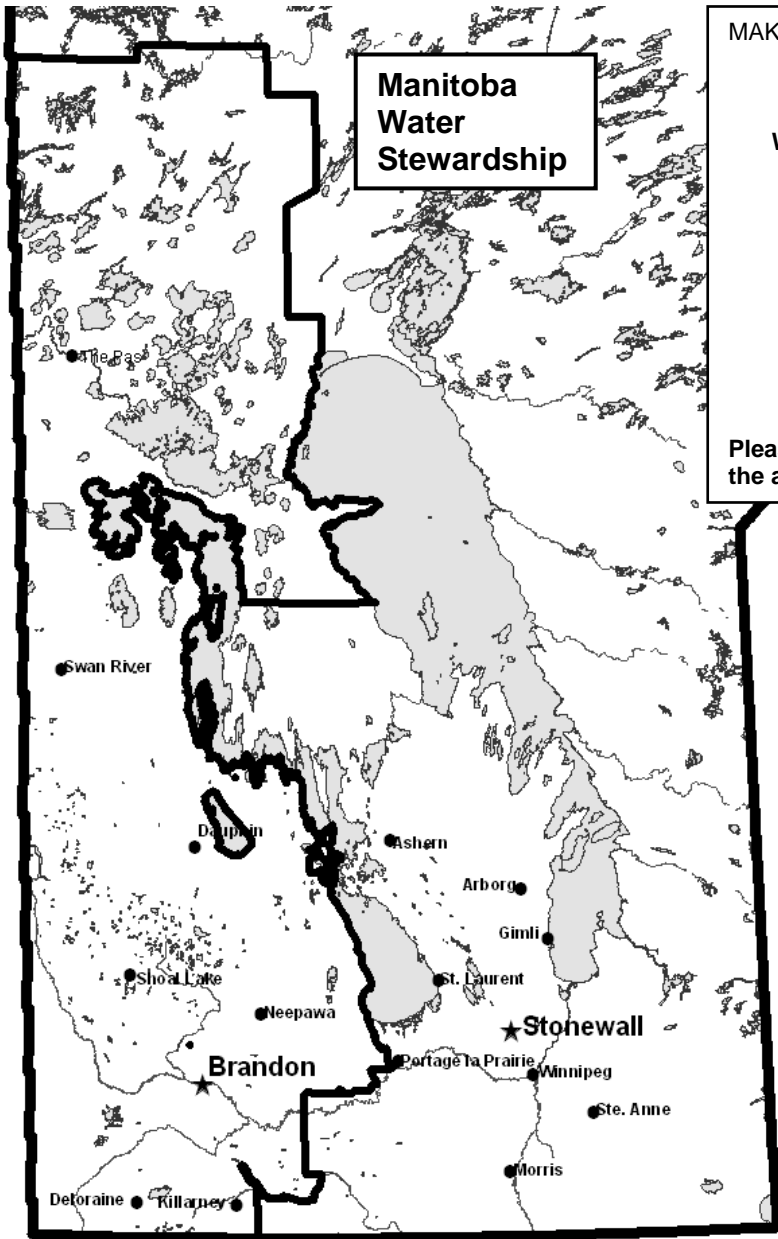
- 1) Proposed water control works are located on:     Private Property                       Municipal Property                       Crown Land
- 2) The applicant is the:     Registered Landowner                       Lessee                       Other: \_\_\_\_\_

**If lessee or other, please provide registered landowner signature of approval below.**

- 3) Will the proposed water control works alter a water body or water level(s) on land you do not own or control?
- 4) Will the proposed water control works cause water to leave your land?

**If yes to either questions 3 or 4, please provide evidence of impacted landowner(s) approval below.**

<u>Legal Description</u>	<u>Landowner Name(s)</u> (Please Print)	<u>Signature of Approval</u>	<u>Date Signed</u>



MAKE CHEQUES PAYABLE TO: **MINISTER OF FINANCE**  
 FEE OF \$25.00 MUST ACCOMPANY APPLICATION  
 CHEQUE AND APPLICATION CAN BE MAILED TO:

**WATER CONTROL WORKS & DRAINAGE LICENSING SECTION**

Box 13, 1129 Queens Avenue  
 Brandon, MB R7A 1L9

**OR**

Box 4558, 293 Main Street  
 Stonewall, MB R0C 2Z0

**Please Note: Incomplete applications may be returned to the applicant unprocessed.**

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Signature of Landowner (if different from Applicant)

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Date Signed

<b>FOR OFFICE USE ONLY</b>	Date Received	_____
	Amount Received \$	_____
	Received By:	_____
	MRO#	_____